

MIAMI-DADE EXPRESSWAY AUTHORITY (MDX)

**OPERATIONS, EXTERNAL COMMUNICATIONS AND INTER-GOVERNMENTAL
COMMITTEE MEETING**

**WEDNESDAY, OCTOBER 24, 2018
4:30 PM**

**WILLIAM M. LEHMAN MDX BUILDING
3790 NW 21ST STREET
MIAMI, FLORIDA 33142**

SUMMARY MINUTES

Present Committee Members:

James Wolfe, P.E., Vice Chair
Maritza Gutierrez
Arthur J. Meyer

Absent Members:

Shelly Smith Fano, Chair
Carlos A. Gimenez

Board Members Present:

Leonard Boord, MDX Vice Chair

Staff:

Javier Rodriguez, P.E., Executive Director
Marie T. Schafer, CPA, Director of Finance/CFO
Juan Toledo, P.E., Director of Engineering
Carlos M. Zaldivar, Esq., General Counsel
Helen M. Cordero, Manager of Procurement and Contract Administration
Francine Steelman, Esq., Associate General Counsel
Bernardo Escobar, Special Projects Manager
Maria Luisa Navia Lobo, Board Secretary

Consultants:

Albert Sosa, HNTB (GEC-A)
Reynaldo Cortez, EAC, (GEC-B)

CALL TO ORDER AND ROLL CALL

In the absence of Committee Chair Smith Fano, Secretary Wolfe, Committee Vice Chair called the meeting to order. Ms. Navia Lobo called the roll and announced a quorum of the OECI Committee was present.

DECLARATIONS OF VOTING CONFLICTS

No conflicts were declared.

PUBLIC COMMENT

No public comment

ACTION ITEMS

A) Approval of Summary Minutes:

- Joint Finance, Policy and Planning & Operations, External Communications and Inter-Governmental Committee Meeting of May 22, 2018

Ms. Gutierrez moved to approve the summary minutes. Mr. Meyer seconded the motion. The motion was unanimously approved.

B) MDX Procurement/Contract Number RFQ-15-02; MDX Work Program No. 83628.050 Construction Engineering and Inspection (CE&I) Services for the Design-Build Project of SR 836 Operational, Capacity and Interchange Improvements (\$2,672,753.10)

- Endorsement of Supplemental Agreement No. 2.

Mr. Toledo introduced the item and informed Members that the item was deferred at the last meeting due to pending clarification of the supplemental agreement. He presented a presentation for Weather Days and CEI Responsibilities.

Secretary Wolfe clarified that the original CE&I contract has a provision that the time automatically increases with the contract time of the construction contract. The CE&I contract is tied to the Design/build construction contract.

The CE&I contractor was asked to evaluate their existing budget and estimate the cost of providing services through June 2019 to align with the DBF's Projected Completion Date of April 2019, weather days, and the 60 days allotted to the CEI to reconcile and deliver all Project documents to MDX. As a result, an entitlement analysis was completed, reflecting additional funds required in the amount of \$2,672,753.10.

Mr. Toledo entertained questions from Members. The item was thoroughly discussed.

Ms. Gutierrez moved to endorse supplemental agreement No. 2. Mr. Meyer seconded the motion. The motion was unanimously endorsed.

The presentation is filed with the Board Secretary

- C) MDX Work Program No. 92404; SR 924 Extension West to the HEFT
- Endorsement of Eminent Domain Parcel Resolution 18-04.
 - Endorsement of Acquisition of Parcel 102 (\$1,285,300)

Mr. Toledo introduced the item and informed Members that Resolution No. 18-04 identifies Parcel No. 102 as necessary for a public purpose to construct Project 92404 along the preferred route and recommended location. Fee simple title is needed for a portion of the property and is identified as Parcel 102. The OECI Committee and Board are being asked to authorize staff to acquire the property interests through negotiated conveyance or by eminent domain.

Mr. Rodriguez informed members that the MDX Property Acquisition Policy requires Board Approval to acquire property with a purchase price of \$500,000 or greater. Parcel No. 102 has been appraised with a value of \$1,285,300. The Appraisal Letter is included in the agenda package.

Ms. Gutierrez moved to endorse parcel resolution No. 18-04 and endorse the acquisition of parcel 102. Mr. Meyer seconded the motion. The motion was unanimously endorsed.

D) MDX Procurement/Contract Number RFQ-19-03 Legislative Advocacy and Consulting Services

- Approval to Advertise

Mr. Escobar introduced the item and informed members that in preparation for the upcoming legislative session and to ensure proper representation is available to MDX, staff recommends to release a RFQ to competitively procure for the Legislative Advocacy Services and recommended the upper limiting amount should be changed to \$60,000.

Staff recommended the option of awarding up to two (2) separate contracts. Task Authorizations would be issued. Each contract would have a three (3) year term with the option to extend for an additional term of two (2) years. Mr. Escobar informed Members that the 2019 Legislative Committees begin meeting in December 2018 thru February 2019 and session begins in March 2019.

The item was thoroughly discussed.

Ms. Gutierrez moved to approve the advertisement and recommended the contract should be on retainer and changed the upper limiting amount to \$60,000. Mr. Boord seconded the motion as amended. The motion was unanimously approved as amended.

DISCUSSION ITEM

A) MDX Small & Local Business Programs

Ms. Cordero presented the Small and Local Business programs presentation.

The presentation is filed with the Board Secretary

INFORMATIONAL ITEMS:

- A) MDX Work Program Monthly Status Report – September 2018
- B) HNTB SBE/LB Utilization Report
- C) EAC SBE/LB Utilization Report
- D) MDX Contingency Release History Report
- E) Procurement Report
- F) Public Communications Report

Mr. Rodriguez informed members that at the request of the Committee Chair, the Communications Report was added to the agenda. The report will also be added to the Board agenda.

Secretary Wolfe informed members that yesterday he made a presentation on the I-395 /Signature Bridge project. The notice-to-proceed will be issued the following Monday 10/29/18.

ANNOUNCEMENTS

- Board Meeting 10/30/18, 4:00 PM, William M. Lehman MDX Building – Board Room

ADJOURNMENT

The meeting was adjourned by Secretary Wolfe.

Minutes prepared by Maria Luisa Navia Lobo, Board Secretary.