



MIAMI-DADE EXPRESSWAY AUTHORITY

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www.mdxway.com

**FINANCE, POLICY & PLANNING COMMITTEE MEETING
AGENDA**

**THURSDAY, APRIL 4, 2019
3:00 PM**

I. CALL TO ORDER

II. DECLARATIONS OF VOTING CONFLICTS

III. PUBLIC COMMENT

IV. ACTION ITEMS

A) Approval of Summary Minutes:

- **Finance, Policy and Planning Committee Meeting of November 13, 2018**

B) Approval of Treasurer's Report

C) Endorsement of Toll Relief for Active Duty Military Personnel on MDX Roadways

V. ANNOUNCEMENTS:

- **Board Meeting, 4/4/19, 4:00 PM, William M. Lehman MDX Building – Board Room**

VI. ADJOURNMENT

FINANCE, POLICY AND PLANNING COMMITTEE MEMBERS:

LOUIS V. MARTINEZ, ESQ., CHAIR • LUZ WEINBERG, VICE CHAIR

AUDREY M. EDMONSON • JIM WOLFE, P.E.

CARLOS A. GIMENEZ, MDX CHAIR

EX-OFFICIO MEMBER

LEONARD BOORD, MDX VICE CHAIR

**MIAMI-DADE EXPRESSWAY AUTHORITY
CONFLICT OF INTEREST REPORT
FINANCE, POLICY & PLANNING COMMITTEE MEETING
APRIL 04, 2019**

Below is a list of Primes and their Subcontractors/Subconsultants that are either: (i) currently participating under a Contract with MDX, (ii) pending approval to Contract with MDX, or (iii) pending approval to lease property from MDX and are the subject of an Action Item on today's Agenda. Board members shall consider each entity identified, inclusive of their principals, directors, officers, members/managers, partners... (as applicable) for any actual or potential conflicts of interest that require disclosure.

ACTION ITEM	PROCUREMENT/CONTRACT/LEASE	CONTRACTOR/CONSULTANT/LEASEE/OWNER	SUBCONTRACTOR/SUBCONSULTANT
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THERE ARE NO ACTION ITEMS REQUIRING CONFLICT OF INTEREST DISCLOSURE FOR THIS MEETING

**MIAMI-DADE EXPRESSWAY AUTHORITY (MDX)
FINANCE, POLICY & PLANNING COMMITTEE MEETING
TUESDAY, NOVEMBER 13, 2018
10:30 AM**

SUMMARY MINUTES

Present Committee Members:

Louis V. Martinez, Esq., Chair
Luz Weinberg, Vice Chair
James Wolfe, P.E.

Absent Committee Members:

Leonard Boord, MDX Vice Chair
Carlos A. Gimenez, MDX Chair
Audrey M. Edmonson

Present MDX Board Members:

Staff:

Javier Rodriguez, Executive Director
Carlos M. Zaldivar, MDX General Counsel
Marie Schafer, Director of Finance/CFO
Juan Toledo, Director of Engineering
Steve Andriuk, Director of Toll Operations
Helen Cordero, Manager, Contract Administration & Procurement
Francine Steelman, Associate General Counsel
MariaLuisa Navia Lobo, Board Secretary

Consultants:

Randy Topel, Hilltop Securities
Albert Sosa, HNTB GEC-A
David Aron - CDM Smith

CALL TO ORDER

Mr. Martinez called the meeting to order. Ms. Navia Lobo called the roll and announced a quorum was present.

DECLARATIONS OF VOTING CONFLICTS

Mr. Zaldivar asked Committee Members if there were any conflicts to declare in regards to the Agenda. No conflicts were declared.

PUBLIC COMMENT

No public comments were received.

ACTION ITEMS

A) Approval of Summary Minutes:

- Joint Finance, Policy and Planning & Operations, External Communications and Inter-Governmental Committee Meeting of May 22, 2018

Ms. Weinberg moved to approve the Summary Minutes. Mr. Wolfe seconded the motion. The motion was unanimously approved.

B) Approval of Treasurer's Report

Ms. Schafer reported for the four-month period of fiscal year 2019. Total revenue is down from the forecast by \$13 million, this is mainly due to the toll by plate video billing that is delayed. Bills will be issued in the month of November 2018. Expenses are on line with the budget. A new category was created for the Park and Ride, moving forward with the express bus service operations and maintenance to keep track of the expenditures.

The Treasurer's report was approved as presented.

C) Endorsement of Fiscal Year 2018 Audited Comprehensive Annual Financial Report (CAFR)

Ms. Schafer presented the Audited Financial Statements for fiscal year 2018. The CAFR consist of three sections:

1. Introductory – Board of Directors, Organization Chart
2. Financial – Auditor's Report, Management Discussion & Analysis, Financial Statements, Notes to the Financial Statements, and Debt Coverage Ratio Schedule
3. Statistical – Summary of Financial Statements, Historical Trends on Traffic and Revenue, Debt, and Demographic Information

The users of Financial Statements are usually the Public, potential and current Investors, Reporting Entities & the Auditor General of the State.

The Accounting Methodology is on an Accrual basis of accounting. The Fiscal Year begins on July 1st to June 30th. Ms. Schafer explained the Statement of Net position list the assets and liabilities. The difference between the two is the Net Position that was presented as of June 30, 2018.

She further explained Revenue and Expenses and change in net position.

Operational Performance measures and debt coverage ratios were discussed

Fiscal Year 2018 financial statements reflect several contributions of assets to other entities totaling \$13.6 million. The Authority contributed to the County the Dolphin Park & Ride Station construction valued at \$2.5 million and \$11.1 million for participation in the State's Centralized Customer Service System (CCSS) per the Interlocal Agreement.

Mr. William Blend, Moore, Stephens Lovelace, CPA presented his findings and financial highlights on the audit. The audit resulted is an unmodified (clean) opinion of the financial statements.

Mr. Blend entertained questions from Members.

Ms. Schafer informed Members that the Related Party questionnaire that all Members and staff complete, fulfills several requirements; FTC requirements, accounting requirements and Florida Statutes requirements that are submitted to the Auditors and FDC as well.

[The presentations are filed with the Board Secretary.]

The Comprehensive Annual Financial Report (CAFR) was distributed at the meeting.

Mr. Wolfe moved to endorse the CAFR. Ms. Weinberg seconded the motion. The motion was unanimously endorsed.

Mr. Wolfe moved to endorse the Fiscal Year 2018 financial statements several contributions of assets to other entities totaling \$13.6 million. The Authority contributed to the County the Dolphin Park & Ride Station construction valued at \$2.5 million and \$11.1 million for participation in the State's Centralized Customer Service System (CCSS) per the Interlocal Agreement. Ms. Weinberg seconded the motion. The motion was unanimously endorsed.

D) Endorsement of Revision to MDX Property Acquisition Policy

Mr. Zaldivar introduced the item and explained the process of the acquisition of a parcel under the current based on staff's collective experience gained through the MDX ROW program, staff has identified a number of revisions that will help streamline the process of acquiring the large number of properties (estimated 600 parcels) required for the Kendall Parkway Project without sacrificing Board oversight. The proposed revisions are intended to clarify and streamline the process of the acquisition of parcels and the handling of business damages claims.

Mr. Wolfe moved to endorse revisions to MDX Property Acquisition Policy. Ms. Weinberg seconded the motion. The motion was unanimously endorsed.

ANNOUNCEMENTS

- Board Meeting, 12/5/18, 4:00 PM, William M. Lehman MDX Building – Board Room

ADJOURNMENT

The meeting was adjourned by Mr. Martinez.

Minutes prepared by Maria Luisa Navia Lobo, Board Secretary.



MIAMI-DADE EXPRESSWAY AUTHORITY
(UNAUDITED)
ACTUAL VS BUDGET REPORT
February 28, 2019

	February 2019 Actual	February 2019 Budget	Variances	%	February YTD Actual	February YTD Budget	Variances	%
Revenues								
Toll Revenues	\$ 20,066,508	\$ 18,939,000	\$ 1,127,508	5.95	\$ 131,945,100	\$ 156,142,000	\$ (24,196,900)	(15.50)
Fee Revenues	681,247	997,345	(316,098)	(31.69)	7,337,222	7,978,761	(641,539)	(8.04)
Interest/Dividend Income	877,947	510,000	367,947	72.15	7,154,228	4,080,000	3,074,228	75.35
Other Revenues	54,809	54,315	495	0.91	452,427	434,516	17,911	4.12
Total Revenues	\$ 21,680,511	\$ 20,500,660	\$ 1,179,851	5.76	\$ 146,888,978	\$ 168,635,277	\$ (21,746,300)	(12.90)
Operations, Maintenance & Administration Expenses								
Operations								
Toll Operations								
Toll-by-Plate Billings & Customer Service Support	\$ 14,932	\$ 14,935	\$ 3	0.02	\$ 792,375	\$ 890,428	\$ 98,053	11.01
Toll IT Systems Support & Operations	46,702	69,978	23,276	33.26	256,200	396,133	139,933	35.32
In-Lane Software/Hardware Maint & Support	224,653	316,530	91,877	29.03	1,791,104	2,011,239	220,135	10.95
Image Review Software and Support	107,875	131,078	23,203	17.70	854,112	1,051,626	197,514	18.78
Toll-by-Plate Postage & Printing	-	-	-	N/A	23,329	30,400	7,071	23.26
Utilities	7,569	7,709	140	1.81	100,457	134,000	33,543	25.03
Traffic & Revenue Studies	5,000	23,500	18,500	78.72	56,342	86,000	29,658	34.49
Other Toll Operations Expenses	16,482	17,373	891	5.13	130,848	134,480	3,632	2.70
FDOT, Toll Operations (SunPass Processing Charges)	1,000,532	1,465,270	464,738	31.72	8,004,258	11,508,112	3,503,854	30.45
FDOT, Toll Operations (SunPass Transponder Subsidy)	144,526	144,526	-	-	1,156,211	1,156,211	-	-
Total Toll Operations	1,568,272	2,190,900	622,628	28.42	13,165,236	17,398,630	4,233,394	24.33
Roadway Operations								
Traffic Management Center Expenses	68,630	77,631	9,001	11.59	681,439	702,785	21,346	3.04
Service Patrols & RISC	199,449	214,542	15,093	7.04	1,680,575	1,716,833	36,259	2.11
Roadway Lighting	28,890	40,364	11,474	28.43	210,354	266,909	56,555	21.19
NPDES Permits	-	-	-	N/A	29,798	29,798	-	-
Intelligent Transportation Systems Expenses	25,904	25,962	59	0.23	55,381	73,780	18,400	24.94
Roadway Operations Support Services	2,565	95,742	93,177	97.32	102,549	295,264	192,715	65.27
FDOT (Insurance)	72,362	72,362	-	-	578,898	578,898	-	-
Total Roadway Operations	397,799	526,602	128,803	24.46	3,338,993	3,664,267	325,274	8.88



MIAMI-DADE EXPRESSWAY AUTHORITY
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ACTUAL VS BUDGET REPORT
February 28, 2019

	February 2019 Actual	February 2019 Budget	Variances	%	February YTD Actual	February YTD Budget	Variances	%
Operations-Public Outreach								
Print/Collateral/Products	-	1,434	1,434	100.00	4,410	9,262	4,852	52.39
MDX Website Content	-	2,500	2,500	100.00	-	25,000	25,000	100.00
Media Campaign Placement	-	4,400	4,400	100.00	31,380	132,400	101,020	76.30
Media Production	-	2,944	2,944	100.00	-	18,222	18,222	100.00
Public Relations	15,244	15,325	81	0.53	95,723	96,200	477	0.50
Customer Promotional Program	210	1,867	1,657	88.76	3,893	12,533	8,641	68.94
Community Outreach Support	18,749	19,622	872	4.45	139,553	146,513	6,960	4.75
Community Outreach Sponsorships/Memberships	-	800	800	100.00	25,700	26,800	1,100	4.10
Total Operations-Public Communications	34,203	48,892	14,689	30.04	300,658	466,931	166,273	35.61
Total Operations	\$ 2,000,274	\$ 2,766,394	\$ 766,121	27.69	\$ 16,804,887	\$ 21,529,828	\$ 4,724,941	21.95
Maintenance								
Roadway & Facility Maintenance Services	\$ 482,640	\$ 499,008	\$ 16,368	3.28	\$ 3,801,144	\$ 3,926,063	\$ 124,919	3.18
Periodic Maintenance & Enhanced Safety Improvements	608,076	612,533	4,457	0.73	919,477	942,846	23,369	2.48
Intelligent Transportation Systems Maintenance	-	3,000	3,000	100.00	-	18,000	18,000	100.00
Structural Inspections	50,514	57,151	6,637	11.61	121,186	143,324	22,138	15.45
Maintenance Support Services	54,497	61,808	7,311	11.83	550,283	567,767	17,484	3.08
Total Maintenance	\$ 1,195,727	\$ 1,233,500	\$ 37,774	3.06	\$ 5,392,090	\$ 5,598,000	\$ 205,910	3.68
Park & Ride Operations & Maintenance								
Park & Ride								
Private Mobility Service	\$ -	\$ 116,667	\$ 116,667	100.00	\$ -	\$ 583,333	\$ 583,333	100.00
Maintenance, Security, Utilities & Other Expenses	-	104,685	104,685	100.00	-	523,427	523,427	100.00
Information Technology	-	7,800	7,800	100.00	-	39,000	39,000	100.00
Support Services & Public Outreach	2,586	30,298	27,712	91.47	43,343	78,810	35,466	45.00
Total Park & Ride	\$ 2,586	\$ 259,450	\$ 256,864	99.00	\$ 43,343	\$ 1,224,570	\$ 1,181,227	96.46



MIAMI-DADE EXPRESSWAY AUTHORITY
(UNAUDITED)
ACTUAL VS BUDGET REPORT
February 28, 2019

	February 2019 Actual	February 2019 Budget	Variances	%	February YTD Actual	February YTD Budget	Variances	%
Administration								
Salaries, Taxes & Benefits	\$ 430,226	\$ 430,271	\$ 45	0.01	\$ 3,776,460	\$ 3,778,222	\$ 1,762	0.05
Office Administration								
Headquarters Expenses & Utilities	10,579	10,898	319	2.93	88,713	89,814	1,101	1.23
Headquarters Maintenance	8,886	8,899	13	0.14	71,088	76,288	5,200	6.82
Headquarters Supplies, Postage & Document Storage	1,590	4,888	3,298	67.47	20,401	27,410	7,009	25.57
Headquarters Vehicle Operation & Maintenance	3,370	3,772	402	10.65	21,663	23,639	1,976	8.36
Advertisement of Procurement & Public Notices	3,059	4,414	1,355	30.69	5,892	10,046	4,154	41.35
Insurance Costs	9,382	9,432	49	0.52	76,382	76,909	527	0.69
Industry Continuing Ed./Travel/Conference Reg Fees	2,338	4,978	2,640	53.04	40,837	47,641	6,804	14.28
Memberships & Training	2,675	4,441	1,766	39.77	9,904	16,091	6,187	38.45
Headquarters Information Technology	15,937	26,652	10,716	40.21	181,005	202,457	21,452	10.60
Small & Local Business Outreach	1,000	1,592	592	37.17	2,500	8,633	6,133	71.04
Treasury & Bond Administration	2,368	4,771	2,402	50.36	54,165	56,867	2,702	4.75
Total Office Administration:	<u>61,184</u>	<u>84,735</u>	<u>23,551</u>	<u>27.79</u>	<u>572,550</u>	<u>635,796</u>	<u>63,246</u>	<u>9.95</u>
Professional Services								
Annual Audit & Support Services	-	1,945	1,945	100.00	66,637	71,421	4,784	6.70
Financial & Investment Advisor Services	5,295	13,072	7,777	59.49	90,794	107,711	16,917	15.71
Legal Services	19,563	337,250	317,687	94.20	527,833	882,000	354,167	40.16
State & Local Advocacy Consultants	40,000	40,000	-	-	40,000	40,000	-	-
Employee Benefits Consulting	4,444	4,444	-	-	22,222	22,222	-	-
Industry & Community Memberships	-	1,146	1,146	100.00	43,003	45,417	2,414	5.31
General Engineering Consultant	25,094	39,025	13,930	35.70	178,964	215,511	36,548	16.96
Total Professional Services:	<u>94,396</u>	<u>436,882</u>	<u>342,485</u>	<u>78.39</u>	<u>969,452</u>	<u>1,384,282</u>	<u>414,830</u>	<u>29.97</u>
Total Administration	<u>\$ 585,807</u>	<u>\$ 951,888</u>	<u>\$ 366,081</u>	<u>38.46</u>	<u>\$ 5,318,462</u>	<u>\$ 5,798,301</u>	<u>\$ 479,839</u>	<u>8.28</u>
Total Operating Expenses	<u>\$ 3,784,393</u>	<u>\$ 5,211,232</u>	<u>\$ 1,426,840</u>	<u>27.38</u>	<u>\$ 27,558,782</u>	<u>\$ 34,150,699</u>	<u>\$ 6,591,917</u>	<u>19.30</u>
Interest Expense	\$ 5,877,996	\$ 5,888,794	\$ 10,799	0.18	\$ 47,066,721	\$ 47,110,355	\$ 43,634	0.09
Total Expenses	<u>\$ 9,662,388</u>	<u>\$ 11,100,027</u>	<u>\$ 1,437,638</u>	<u>12.95</u>	<u>\$ 74,625,504</u>	<u>\$ 81,261,054</u>	<u>\$ 6,635,550</u>	<u>8.17</u>
Net Revenues	<u>\$ 12,018,123</u>	<u>\$ 9,400,633</u>	<u>\$ 2,617,490</u>	<u>27.84</u>	<u>\$ 72,263,474</u>	<u>\$ 87,374,224</u>	<u>\$ (15,110,749)</u>	<u>(17.29)</u>

MDX Traffic and Revenue Submittal to CCSS

by Transaction Date

	SENT TO CCSS (Amount)			RECEIVED BY CCSS (Amount)			Less:	Less:	Less:	Billable	Paid	Receivable
	MDX #5678 Sunpass	MDX #5678 Video	MDX #5678 TOTAL	(Q15R) Sunpass	(Q15R) Video	(Q15R) TOTAL	(Q15MR_2NP) Non-Pursuable	(Q15MR) SP Adj. ITOLL	(Q19M_Q8M)			
Apr-18	\$ 16	\$ -	\$ 16	\$ 16	\$ -	\$ 16	\$ (16)	\$ -	\$ -	\$ -	\$ -	\$ -
May-18	\$ 300,032	\$ 607,616	\$ 907,648	\$ 300,032	\$ 607,616	\$ 907,648	\$ (13,549)	\$ (104,117)	\$ 789,982	\$ (395,980)	\$ 394,003	
Jun-18	\$ 14,244,107	\$ 10,344,302	\$ 24,588,409	\$ 14,244,107	\$ 10,344,302	\$ 24,588,409	\$ (142,149)	\$ (1,653,508)	\$ 22,792,752	\$ (14,533,743)	\$ 8,259,009	
Jul-18	\$ 14,392,609	\$ 7,724,798	\$ 22,117,407	\$ 14,392,609	\$ 7,724,798	\$ 22,117,407	\$ (120,982)	\$ (1,232,111)	\$ 20,764,313	\$ (13,659,650)	\$ 7,104,664	
Aug-18	\$ 14,517,300	\$ 7,266,523	\$ 21,783,823	\$ 14,517,300	\$ 7,266,523	\$ 21,783,823	\$ (125,050)	\$ (1,295,887)	\$ 20,362,887	\$ (15,772,625)	\$ 4,590,262	
Sep-18	\$ 13,428,112	\$ 7,081,434	\$ 20,509,546	\$ 13,428,112	\$ 7,081,434	\$ 20,509,546	\$ (109,584)	\$ (1,644,937)	\$ 18,755,026	\$ (13,569,197)	\$ 5,185,828	
Oct-18	\$ 14,532,119	\$ 8,840,292	\$ 23,372,411	\$ 14,532,119	\$ 8,840,292	\$ 23,372,411	\$ (121,367)	\$ (1,949,983)	\$ 21,301,061	\$ (14,980,366)	\$ 6,320,696	
Nov-18	\$ 13,903,041	\$ 9,286,627	\$ 23,189,668	\$ 13,903,041	\$ 9,286,627	\$ 23,189,668	\$ (213,251)	\$ (2,021,220)	\$ 20,955,198	\$ (14,115,967)	\$ 6,839,230	
Dec-18	\$ 13,981,824	\$ 9,677,552	\$ 23,659,376	\$ 13,981,824	\$ 9,677,552	\$ 23,659,376	\$ (336,367)	\$ (2,087,676)	\$ 21,235,334	\$ (14,446,649)	\$ 6,788,685	
Jan-19	\$ 14,130,844	\$ 9,537,319	\$ 23,668,163	\$ 14,130,844	\$ 9,537,319	\$ 23,668,163	\$ (292,780)	\$ (2,121,733)	\$ 21,253,649	\$ (16,423,281)	\$ 4,830,368	
	\$ 113,430,004	\$ 70,366,463	\$ 183,796,467	\$ 113,430,004	\$ 70,366,463	\$ 183,796,467	\$ (1,475,094)	\$ (14,111,170)	\$ 168,210,203	\$ (117,897,458)	\$ 50,312,745	

100.0%	0.8%	7.7%	91.5%
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MDX Report:

MDX #5678 - UFM Transaction Summary (Sent to CCSS)

MDX #1320 - Traffic Report Summary

100.0%	70.1%	29.9%
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CCSS Reports:

Q15R - UFM Summary (Received by CCSS)

Q15MR - Transaction Reconciliation

2NP - Video Transaction Detail

Q19M - Agency Revenue Distribution (CCSS)

Q8M - Toll Collected by Class (SEHUB)

	Traffic Summary (Count)			Less: (Image Rej_NonRev) Non-Pursuable	SENT TO CCSS (Count)			RECEIVED BY CCSS (Count)		
	MDX #1320 Sunpass	MDX #1320 Video	MDX #1320 TOTAL		MDX #5678 Sunpass	MDX #5678 Video	MDX #5678 TOTAL	(Q15R) Sunpass	(Q15R) Video	(Q15R) TOTAL
Apr-18	39	-	39	-	39.00	-	39	39	-	39
May-18	834,790	1,970,199	2,804,989	(1,575,660)	627,583.00	601,746	1,229,329	627,583	601,746	1,229,329
Jun-18	29,827,870	11,845,076	41,672,946	(1,226,583)	29,641,759.00	10,804,604	40,446,363	29,641,759	10,804,604	40,446,363
Jul-18	32,077,467	9,167,936	41,245,403	(1,109,876)	31,887,693.00	8,247,834	40,135,527	31,887,693	8,247,834	40,135,527
Aug-18	32,429,409	8,246,923	40,676,332	(1,128,354)	32,228,784.00	7,319,194	39,547,978	32,228,784	7,319,194	39,547,978
Sep-18	30,009,957	8,251,849	38,261,806	(924,171)	29,829,326.00	7,508,309	37,337,635	29,829,326	7,508,309	37,337,635
Oct-18	32,711,694	10,333,812	43,045,506	(972,191)	32,493,537.00	9,579,778	42,073,315	32,493,537	9,579,778	42,073,315
Nov-18	31,134,091	10,726,535	41,860,626	(930,555)	30,924,383.00	10,005,688	40,930,071	30,924,383	10,005,688	40,930,071
Dec-18	31,521,065	11,316,179	42,837,244	(867,548)	31,306,718.00	10,662,978	41,969,696	31,306,718	10,662,978	41,969,696
Jan-19	31,878,250	11,180,692	43,058,942	(873,378)	31,637,377.00	10,548,187	42,185,564	31,637,377	10,548,187	42,185,564
	252,424,632	83,039,201	335,463,833	(9,608,316)	250,577,199	75,278,318	325,855,517	250,577,199	75,278,318	325,855,517

MIAMI-DADE COUNTY EXPRESSWAY AUTHORITY
FINANCE, POLICY &
PLANNING COMMITTEE MEETING
APRIL 4, 2019

AGENDA ITEM REPORT

[] Consent [x] Regular [] Public Hearing

**TOLL RELIEF FOR ACTIVE DUTY MILITARY PERSONNEL ON MDX ROADWAYS
MDX'S ACTIVE DUTY MILITARY DISCOUNT PLAN (ADMD)**

REQUESTED ACTION:

- Motion to Endorse to Board.

SUMMARY EXPLANATION AND BACKGROUND:

Board Member Shelly Smith-Fano requested Staff to explore a system solution to provide active duty military personnel with a toll discount. Staff contacted the Public Affairs offices of the US Southern Command in Doral and the US Coast Guard 7th District in Miami to obtain an estimate on the number of active duty personnel under their command. Their response was 7,500.

The solutions explored involved these specifics:

- How to validate eligibility and enroll into the program;
- Eligibility start & stop dates vary according to each enrollee's active duty period;
- Provide each valid military person a discount for one (1) vehicle/transponder each (requires the use of the SunPass mini – sticker tag);
- Discount percentage would be directed by the Board;
- Vehicle/Transponder must be for personal use only and may not be used for any business purpose (i.e., Uber, Lyft, delivery driver);

Staff considered two options as follows:

Option 1: Provide a discount to registered member's SunPass account at the CCSS (*Centralized Customer Service System*) as transactions post to their personal SunPass account.

The CCSS system capabilities are under validation to ensure the MDX ADMD plan is feasible and applicable to specific transponders for MDX roadways only. Cost for this option is minimal for both the programming of the CCSS system and the registration/validation process.

Option 2: Use the MDX Frequent Driver Reward Program (FDRP) by registering the eligible personnel using the existing MDX FDRP system and provide an annual rebate check to the registered owner. Costs for this option above Option 1 include the mailing and banking fees for sending checks to the customer.

**TOLL RELIEF FOR ACTIVE DUTY MILITARY PERSONNEL ON MDX ROADWAYS
MDX'S ACTIVE DUTY MILITARY DISCOUNT PLAN (ADMD)**

FISCAL IMPACT:

The annual fiscal impact for Option 1: includes staff cost for processing/validating members into the program, customer service and the value of the rebate received.

Value of rebate received:

Est Avg Toll Day	Days Per Year	Annual Toll Amt	# Personnel (est. 75% of 7,500)	Annual Tolls
\$ 1.40	260	\$ 364.00	5,625	\$ 2,047,500
		Discount %	Value	
		15%	\$ 307,125	

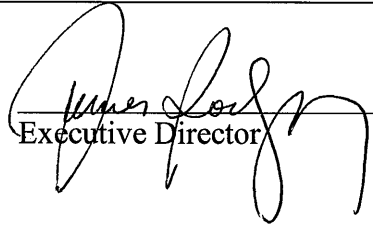
Option 2 has the same costs but also the mailing and handling of checks, which would add another \$4.5 -\$7.5k annually.

EXHIBITS ATTACHED:

N/A

TOLL RELIEF FOR ACTIVE DUTY MILITARY PERSONNEL ON MDX ROADWAYS
MDX'S ACTIVE DUTY MILITARY DISCOUNT PLAN (ADMD)

Authorized by:


Executive Director 3/28/19
Date

Motion to Approve by: _____

Motion to Approve seconded by: _____

Details of Amended Motion:

Committee Action:

Approved: _____ Yes _____ No

Vote: _____ Unanimous

Roll Call:

Finance, Policy & Planning Chair, Louis Martinez	_____ Yes	_____ No
Policy & Planning Vice Chair, Luz Weinberg	_____ Yes	_____ No
Member, Commissioner Audrey Edmondson	_____ Yes	_____ No
Member, Jim Wolfe, P.E.	_____ Yes	_____ No
Board Chair, Mayor Carlos Gimenez	_____ Yes	_____ No
Board Vice Chair, Leonard Boord	_____ Yes	_____ No